

14 January 2009

Dear Councillor

COMMUNITY AND HOUSING COMMITTEE

A meeting of the Community and Housing Committee will be held at **Thaxted Day Centre, near Vicarage Mead, Thaxted, Dunmow CM6 2RL** on 22 January 2009 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

At 7.00 pm there will be a presentation on Community Project Grants

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 20 November 2008.
- 3 Matters arising.
- 4 **Chairman's items.**
Item for information.
- 5 **Lead Officer's report.** (5 minutes)
Item for information.

This report updates Members on matters arising from the Minutes that are not otherwise on this agenda.

6 Redevelopment of Holloway Crescent and Holloway Close - progress report (10 minutes)

Item for information.

This report advises of the progress made on the consultation for the proposed redevelopment of Holloway Close, Leaden Roding.

7 Revenue Budget 2009/10. (10 minutes)

Item for decision.

The Committee is asked to approve its revenue Budget for 2009/10 and forward it to the Finance and Administration Committee.

8 Rent setting. (15 minutes)

Item for decision.

This report sets out the 2009/10 draft estimates for the Housing Revenue Account and asks members to approve increases in rent levels and other charges.

9 Area Forums update (10 minutes)

Item for information.

This item updates Members on the outcome of the January 2009 multi agency forums.

10 Land adjacent to 4 Randall Close, Great Dunmow (10 minutes)

Item for decision.

This report advises the Committee of a request for it to sell an area of Council owned land adjacent to Randall Close in Great Dunmow to provide a garage for the resident of 4 Randall Close.

11 Review of Lebanese Evacuation process – final update. (10 minutes)

Item for information.

The report gives a detailed explanation and comparisons of money spent between all the responding councils and information on how a similar event would be managed in the future.

12 Grant request from Great Dunmow Museum (10 minutes)

Item for decision.

The Committee is asked to consider a request from Great Dunmow Museum Society, for a renewal of its annual grant from the Council for the three year period 2009 to 2012.

13 **Museum Resource Centre Project**

For information

Appointment of new architect for the Project

14 **Tenant Forum Minutes** (5 minutes)

Item for information.

The Minutes of the meeting of the Tenant Forum on 3 November 2008 are attached for information.

15 Any other business which the Chairman considers to be urgent.

To: Councillors E C Abrahams, E L Bellingham-Smith, R Chamberlain, E Gower, E W Hicks, S J Howell, J E Hudson, J E Menell, M J Miller, D J Morson, J A Redfern, D J Sadler, **S V Schneider**, G Sell and A C Yarwood.

Also to:

Mrs J Bullen and Mr P Salvidge (Museum Society) and Mrs D Cornell and Mr D Parish (Tenant Panel representatives)

Encs: Reports as listed on agenda

Lead Officer: Diane Burridge
Democratic Services Officer: Rebecca Procter

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799

510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.